HDR Student Funds Request

UNIVERSITY OF WOLLONGONG AUSTRALIA

Please check funding availability with School Office (has@uow.edu.au) before you fill in this application.

Each HAS PhD student is entitled to up to $3000 during their PhD candidature to support their studies (e.g. field work, research equipment expenses, open access publication fee) and professional development (e.g. conference, training)

DETAILS OF APPLICANT

Name _____ Student # _____

Email _____ School/Unit _____

PREVIOUS FUNDS

List of funds received to date (available from School Office)

Description of Item	**Amount Received** (If unknown estimate cost)

PROPOSED EXPENDITURE

Please submit a brief statement of what you are claiming, its purpose, and a document indicating the estimated cost.

Purpose (please explain the purpose of the expenditure and how it relates to your research)

Items (e.g Conference Registration, Accommodation, Printing etc)	**Estimated Cost** (Attach Documents e.g. Quotes or Conference webpage with cost associated)

Please Note: If the request relates to travel, UOW Policy requires the completion of a **UOW Student Travel Request Form.

Applicant Signature _____ **Date** _____

APPROVALS

Supervisor	Head of Postgraduate Studies
Name _____	Name _____
Signature/Date _____ / /	Signature/Date _____ / /
Head of School	**Notes by school office (if applicable)**

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UNIVERSITY OF WOLLONGONG AUSTRALIA

Name _____

Signature/Date _____ / /

Document checklist

- Attach funding availability email from HAS School Office (has@uow.edu.au) (Essential)
- Approval signature from PhD Primary Supervisor (Essential)
- Approval signature from Head of Postgraduate Studies (Essential)
- Supporting documentation (e.g. quote for equipment, acceptance of conference presentation)