

## **UOW Learner Privacy Statement**

UOW uses the Open Learning platform to deliver UOW short courses.

When you register for a UOW short course, you will be required to provide certain information to create an Open Learning account and to access the Open Learning platform.

The Open Learning <u>Terms of Service</u> and <u>Privacy Policy</u> provide details on the way that your information will be handled by Open Learning.

UOW will use the information you provide via Open Learning for the following purposes:

- 1. administration and progression of the UOW short course;
- 2. communicating with you to provide you with a personal learning experience;
- 3. verifying or exchanging your information with government agencies and bodies such as, but not limited to, the Commonwealth government department with responsibility for tertiary education;
- 4. sharing relevant information to the organization that has enrolled you or is paying for your course on your behalf, or is sponsoring your enrolment;
- 5. responding to a request for information where there is a legal obligation to do so;
- 6. disclosure of your personal and/or health information in exceptional circumstances if considered imperative for reasons of health or safety;
- 7. activities that are directly related to the activities of UOW and/or its subsidiaries, including but not limited to administration, governance, provision of facilities, insurance, procedural rules, management, research, quality assurance, financial systems, complaints management, academic development, teaching and learning generally, sporting and cultural activities for the benefit of the community;
- 8. communicating with you for fundraising or marketing purposes as a current or past learner;
- 9. participating in surveys which may be sent to you to help UOW and/or its subsidiaries evaluate and improve services and activities;
- 10. sharing of your personal and/or health information for the above purposes between UOW and its subsidiaries.

Subsidiaries of UOW include UOW General Enterprises (including UOW College and UOWD), UOW Pulse, and the Illawarra Health and Medical Research Institute.

Upon request, you can access or seek amendments to information that UOW holds in relation to courses you have undertaken with us. If you wish to discuss this statement, please contact the relevant Privacy Officer below:

- If you are a UOW enrolled learner, contact icu-enquiry@uow.edu.au
- If you are a UOW College or UOWD enrolled learner, contact <u>uowe-privacy@uow.edu.au</u>.

Further information is also available at https://www.uow.edu.au/privacy/