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| **<<TITLE OF PAPER>>** | **AGENDA ITEM <<XXX>>**  **<<COMMITTEE NAME: DD MONTH 2022>>**  **FOR <<APPROVAL / DISCUSSION / NOTING>>** |

**Draft Resolution**

*that <<Committee Name>> approve [or note or endorse] the [details of item] as provided in the agenda paper.*

## Purpose

*Begin with a brief description of what the paper is about and why it is needed. The paragraph should be clear and concise.*

E/g.

1. This paper seeks <<Committee Names>>’s approval of amendments to the Student Conduct Rules because changes to University Rules are a <<Committee Name>> responsibility. The changes bring the Rules into alignment with changes to the *Crimes Act 2021 (NSW)* regarding mandatory reporting and to recent changes in Senior Executive titles and responsibilities.
2. This paper provides a draft Equity and Diversity Strategy for <<Committee Name>>’s consideration which has been prepared by the Chief Diversity Officer. <<Committee Name>> is asked to provide feedback prior to the Strategy being re-submitted for final approval in October.

## Issues for Discussion

*Set out any options, issues or questions for discussion. This can include questions put to <<Committee Name>>.*

E/g.

1. Nil – these changes are straightforward and do not require discussion
2. <<Committee Name>> is asked to consider the goals and page 3 and to provide feedback. <<Committee Name>> is also asked to consider the recommendation for an Equity team to drive performance in this key area.

## STRATEGIC VALUE / CONTEXT

*Outline whether the item has a high, medium or low strategic value and, if applicable, tie the paper to the relevant aspect of the UOW Strategic Plan or underlying strategies.*

E/g.

1. Low Strategic Value: While not of strategic value, this item fulfils legislative and organisational compliance obligations
2. Medium. The Equity and Diversity Strategy is a key aspect of Goal 3 of the Strategic Plan, specifically sub-goal 3.1: Promote safe, respectful and socially inclusive communities where our common commitment to equity, diversity, reconciliation and human dignity is lived by all. It is in direct alignment with UOW’s core value of mutual respect and diversity.

## RISK ASSESSMENT

*Set out the major risks associated with the issue and explain how these risks will be managed.*

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| **Identified Risk** | **Risk Likelihood (H/M,/L)** | **Risk Impact (H/M/L)** | **Mitigation** |
| **Eg**   1. **No risk identified** 2. **Financial Risk (category) – cost of strategy to implement** | **Eg**   1. **N/A** 2. **Medium** | **Eg**   1. **N/A** 2. **Low** | **Eg**   1. **N/A** 2. **Cost of implementing strategy offset by Cwth Equity Funding and Capital Savings** |

## Process of Review

*Set out the process of review and consultation undertaken before the paper was received by <<Committee Name>>.*

## Recommended Action & Implementation

*Outline the recommendation. If applicable, mention the options that were considered and explain why the preferred option was recommended. Detail the outcomes the University is seeking to achieve and any next steps.*

E/g.

1. <<Committee Name>> is asked to approve the changes to the Student Conduct Rules. Once approved the changes will be communicated to staff and students.
2. <<Committee Name>> is asked to provide feedback

**Attachment/s:**

1. Link to full report or include background info as attachment if less than 3 pages

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| **Drafted by:** | **Reviewed by:** | **Approved by:** |
| Officer Title | Approving Officer Title  [i.e. Director/Exec Dean] | [Senior Executive title or Senior Committee Office Title - responsible for approval] |